

**KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY**  
**November 14, 2018**  
**1:00 pm**

Board Members Present: Amy Adkins, Doyle Decker, Jacob Hack, Ryan Hamilton, William Lay, Karen Leek, Melanie Marrs, Jaime Warren, Sharon Whitaker

Board Members Absent:

ExOfficio Members: Carson Kerr, Elizabeth Morgan

Guests: Kathryn Gabhart, Executive Branch Ethics Commission; Elise Mills

AGENDA ITEM	Time	DISCUSSION	Action
Call to order	1 minute		Meeting was called to order at 1:17 pm
Introduction of New Board Members	5 minutes	Doyle Decker, Ryan Hamilton, and William Lay were appointed to the board on November 1, 2018. Jacob Hack was reappointed to the board on November 1, 2018.	
Executive Branch Ethics Training	20 minutes	Kathryn Gabhart, Executive Director of the Executive Branch Ethics Commission provided ethics training to the board members.	
Approval of October Minutes	2 minutes		A motion to approved October minutes was made by Melanie Marrs. Jaime Warren seconded. Motion passed.
Approval of Board Travel and per diem	1 minute		Sharon Whitaker made a motion to approve board travel and per diem. Jaime Warren seconded. Motion passed.
Review of Office Personnel Time Records	3 minutes		Board chair reviewed office timesheets. No issues were noted.
Committee Reports	20 minutes	<u>Education Committee:</u> No report a. Designation of funds for scholarships  <u>Complaint/Violation Committee:</u>	<p>The complaint/violations committee made a recommendation to dismiss case 17.12 as the facts alleged in this matter do not constitute any apparent violation of law. Jaime Warren seconded. Recommendation passed.</p> <p>The complaint/violations committee made a recommendation to dismiss case 17.23 as the facts</p>

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			<p>alleged in this matter do not constitute any apparent violation of law. Melanie Marrs seconded. Recommendation passed.</p> <p>The complaint/violations committee made a recommendation to approve the Agreed Order for a payment plan of the civil penalty in case 17.37. Karen Leek seconded. Recommendation passed.</p> <p>The complaint/violations committee made a recommendation to approve the Agreed Order for a payment plan for the civil penalty in case 18.14. Melanie Marrs seconded. Recommendation passed.</p> <p>The complaint/violations committee made a recommendation to issue a 6-day suspension and a \$300 civil penalty in case 18.25 for an individual that worked with an invalid license. Melanie Marrs seconded. Recommendation passed.</p> <p>The complaint/violations committee made a recommendation to issue a 45-day suspension and a \$1500 civil penalty in case 18.28 for unlicensed practice. Melanie Marrs seconded. Recommendation passed.</p> <p>The complaint/violations committee made a recommendation to ratify the initiating complaint issued by the Executive Director and issue a 24-day suspension and a \$1200 civil penalty in case 18.32 for an individual that worked with an invalid license. Karen Leek seconded. Recommendation passed.</p> <p>The complaint/violations committee made a recommendation to ratify the initiating complaint issued by the Executive Director and open an investigation in case 18.33 for an individual that worked with an invalid license. Jaime Warren seconded. Recommendation passed.</p> <p>The complaint/violations committee made a recommendation to suspend the individual's license in case 18.34 and allow the individual to petition for reinstatement after six months. Karen Leek seconded. Recommendation passed. Amy Adkins recused and abstained from the vote.</p> <p>The complaint/violations committee made a recommendation to ratify the initiating complaint</p>

AGENDA ITEM	Time	DISCUSSION	Action
		<p data-bbox="688 906 1010 935"><u>Applications Committee:</u></p> <p data-bbox="688 1442 1146 1503"><u>Communications Committee:</u> a. Short bios for the website will be</p>	<p data-bbox="1226 136 1850 261">issued by the Executive Director and open an investigation in case 18.35 for an individual that worked with an invalid license. Jaime Warren seconded. Recommendation passed.</p> <p data-bbox="1226 269 1929 428">The complaint/violations committee made a recommendation to ratify the initiating complaint issued by the Executive Director in case 18.36 for an individual that worked with an invalid license. Melanie Marris seconded. Recommendation passed.</p> <p data-bbox="1226 436 1917 596">The complaint/violations committee made a recommendation to ratify the initiating complaint issued by the Executive Director in case 18.37 for an individual that worked with an invalid license. Jaime Warren seconded. Recommendation passed.</p> <p data-bbox="1226 604 1917 833">The complaint/violations committee made a recommendation to dismiss case 18.38 with caution as the facts alleged in this matter do not constitute any apparent violation of law, however, the individual will be cautioned that the situation warrants a review of best practices. Melanie Marris seconded. Recommendation passed.</p> <p data-bbox="1226 906 1923 1065">The applications committee made a recommendation to approve the applications for James Barker, Cody Riley, Laurie Davis, and Porshia Breeding. Jaime Warren seconded. Recommendation passed.</p> <p data-bbox="1226 1073 1927 1232">The applications committee made a recommendation to deny the applications for Vicky Armstrong and Kelsey Whorton, as the individuals did not meet the application requirements. Sharon Whitaker seconded. Recommendation passed.</p> <p data-bbox="1226 1240 1913 1399">The applications committee made a recommendation to waive the late fees for Sandra Medley due to an issue with the online renewal system. Doyle Decker seconded. Recommendation passed.</p>

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		<p>drafted for the new board members. A newsletter with introductions of new board members will be produced and sent to licensees.</p> <p><u>Regulations Revision Committee</u>: No report</p> <p>a. Licensing of medical imaging professions utilizing non-ionizing radiation</p>	
Old Business	15 minutes	<u>MOA with CHFS for Inspections</u> Ongoing	
Executive Director Update	5 minutes	<p><u>License Update</u>: October</p> <p>a. New: 35</p> <p>b. Renewal: 560</p> <p>c. ISC: 0</p> <p>d. Late: 5</p> <p>e. Follow-up to late license submissions: in committee</p> <p><u>Related legislative activity</u>: None</p> <p><u>Budget</u>: October report distributed</p> <p>a. Revenue</p> <p>b. Expenditures</p> <p>c. YTD Balance</p> <p>d. Outstanding Bills</p> <p><u>Other</u>:</p> <p>a. ARRT CE Consensus Meeting: A brief overview of information received during the meeting was shared with board members.</p>	
<b>New Business</b>			

AGENDA ITEM	Time	DISCUSSION	Action
<b>Future meetings</b>		<p>December 12, 2018</p> <p><i>All meetings are scheduled to start at 1:00 p.m. and are held at the KBMIRT office: <b>125 Holmes Street, First Floor Conference Room</b></i></p>	
<b>Meeting adjourned</b>			<p>Melanie Marrs made a motion to adjourn meeting. Ryan Hamilton seconded. Meeting adjourned at 1:53 pm.</p>